

CIVSA Executive Board Resolution

Approved September 10, 2007

Research and Assessment Committee Conference Fee Waiver

Research proposals must be submitted to the Research and Assessment Committee. The Committee will review all submissions within one month of the deadline and be prepared to recommend action prior to the Mid-Year Executive Board Meeting.

Demonstrated progress on the research is to be provided to the Research and Assessment Committee chair by the deadline to submit program proposals to the Conference Program Committee. If for any reason the research project has been delayed, the principal researcher agrees to remain in contact with the Research & Assessment Committee or terminate their proposal.

The principal researcher also agrees to submit a program proposal to the Conference Program Committee and, if selected, agrees to present as a speaker at the Annual Conference and to be included in all Conference publicity. A copy of all information submitted to the Conference Program Committee shall also be provided to the Research and Assessment Committee.

Results of the research must be presented at the CIVSA Annual Conference with a final report posted to the CIVSA website post-conference and published in the Welcomer.

All copyright/intellectual property belongs to the principal researcher(s) and/or their sponsoring institution(s). Current members of the Association may have access to the research through the CIVSA website and may use it with the permissions of the principal researcher(s) and/or their sponsoring institution(s).

If the above criteria are met, the Executive Committee will waive the conference fee for the Annual Conference at which the research is presented to conference attendees in a keynote form. The number of conference fee waivers will be limited to two researchers per research project and two approved research projects/presentations at each annual conference.

In the event that a research project does not meet the criteria set forth for the conference fee waiver, the Executive Board encourages members to present and discuss their research topics and findings during a regular conference session.

Deadline for submission of topics to the Research and Assessment Committee - **November 1** with selection made by **December 1**.